



Celebrating Student Birthdays at T. Clay Wood Elementary School

Dear Timberwolf Families,

This year at TCWES, we wanted to enhance our procedures for recognizing student birthdays. Birthdays are special and significant milestones in each student's life and we understand the importance of recognizing these days. We also want to encourage school wide health and wellness, protect students with serious life threatening food allergies and minimize the loss of valuable instructional time. To accomplish these four goals, please review the following guidelines that will be in effect this year.

Invitation to student birthdays: are not to be distributed in class unless every student in the class is invited.

Morning Announcements: all students will be recognized on the morning announcements on their birthday or before holidays/school vacations.

Birthday Pencils: will be passed out to all students with a card from the office during the birthday month.

Parent/Family recognition: We recognize that parents and families often want to recognize their children's birthdays during the school day. We are encouraging healthy and creative options. Please make a choice from the list below. You may choose one option. To celebrate my child's special day, we would like:

_____ The class to enjoy 5-10 extra minutes of recess _____ a homework pass for one homework assignment

_____ To donate a library book in my child's name (Send in \$15 check to librarian made out to TCWES. A name plate and birthday message will be put in book.)

_____ To send in a token for each student in class(Ex. Pencils, bookmarks, stickers, erasers, games, etc.)

_____ To send in a food item for the class. If you choose to send in a food treat, please follow these procedures: 1. Let your child's teacher know you plan to send in a treat and on what day at least two days before you send the treat in so he/she can let the parent of the student with a food allergy know so they can send in an alternate treat that day. 2. Treats will be served in the cafeteria during lunch. 3. At no time should students with food allergies be given any food items. 4. Food items may only be passed out to your child's class. 5. Please check all ingredients to ensure no food items contain any type of nut products. 6. We encourage you to consider providing a healthy food item such as pretzels, carrot sticks, fruit, and raisins. 7. If you must send in a sugary treat we suggest only store bought mini cupcakes. (Check to be sure there are no nut products.) Thank you in advance for helping to ensure all students are safe and healthy and protecting students with life threatening food allergies.

STUDENT NAME: _____ Parent Signature _____

Birthdate: _____ If sending in a token or treat, date you plan to send it in. (Allow 3 weeks for book donation) _____

T. Clay Wood Elementary School thanks you in advance for considering healthier and safer choices for birthday recognition.